

## **Executive Cabinet**

1. Any Cabinet recommendations on the reports that require Council decisions appear as separate items on the agenda.

### **General Report of the meeting held on 22 February**

#### **Revenue Budget Monitoring Report Quarter Three**

2. The Executive Member for Resources, Councillor Peter Wilson, presented the report of the Director of Finance, which set out the revenue and reserves forecast for the 2024/25 for the Council, based on the position at 31 December 2024.
3. In summary, based on the position at 31 December 2023, the forecast outturn, including the unfunded budget pressure of £146,000 following the payment of the 2023/24 pay award in November 2023, is an overspend of £780,000.
4. It was highlighted that forecasts are based on actual income received and expenditure incurred for the 9 months to 31 December 2023, with the final months of the year based on assumptions and projections, the position could change however.
5. The council is committed to keeping net costs contained within the budget and reduce overspend. The minimum level of general fund reserve should be maintained at £4 million to cushion against future financial risks. Based on the forecast overspend, the general fund balance as at 31 March should be £3.991m.
6. The financial position will continue to be monitored and reported to members accordingly.
7. We noted the 2023/24 forecast outturn for revenue and the level of reserves, based on the position at 31 December 2023. We noted the virements made to and from the revenue budget during the period, as detailed in Appendix 2 of the report.

#### **Capital and Balance Sheet Monitoring Report Quarter Three**

8. The Executive Member for Resources, Councillor Peter Wilson, presented the report of the Director of Finance which set out to report the outturn financial position of the Council in respect of the capital programme at 31 December 2023, highlighting key issues and explaining key variances, and to provide an overview of various elements of the Council's Balance Sheet at 31 December 2023.
9. It was highlighted that the Capital Budget for 2023/24 was set at £21.103m by Council in February 2023. Following approval of the 2022/23 outturn, this was increased to £22.998m, then amended further in the Quarter 1 and Quarter 2

Capital Monitoring Reports, which covered the first 7 months of the year to £13.930m, as approved at Executive Cabinet in November 2023.

10. From the changes detailed within the report, the total programme now stood at £15.822m.
11. We approved the revised capital programme, attached at Appendix A, which includes an amendment to the programme of £6.754m.
12. We noted the variations to the programme and the position in the Balance Sheet monitoring section of the report, in respect of cash, investment and loan balances, and debtors, at 31 December 2023.

### **Chorley Quarter Three Performance Monitoring Report 2023/24**

13. The Executive Member for Resources, Councillor Peter Wilson, presented the report of the Director of Change and Delivery which set out the performance against the delivery of the Corporate Strategy and key performance indicators during the third quarter of 2023/24, which covered the period between 1 October 2023 to 31 December 2023.
14. Overall performance of the Corporate Strategy projects is excellent with 84% of the projects completed or were on schedule. Three projects are rated amber, which is an early warning sign of potential delays, the three of these reports each had an action plan to return the project to schedule.
15. The performance of the Corporate Strategy indicators and measures of key service delivery are monitored closely. 69% of the Corporate Strategy measures, and 100% of key service delivery measures are performing on or above target, or within the 5% threshold.
16. We noted the report.

### **Deliver Improvements to Local Service Centres**

17. I presented the confidential report of the Director of Planning and Property.
18. The report set out to determine the most appropriate way to spend the allocated UK Shared Prosperity Funding (UKSPF) in order to achieve a commitment made by members regarding improvements to local service centres.
19. Members noted that some of the properties were privately owned.
20. We approved the proposed approach to improvements to local service centres allowing the Council to spend allocated UK Shared Prosperity Funding (UKSPF) is agreed. We noted that the proposed approach is dependent on a bid for Community Infrastructure Levy funding being successful.

21. We also approved that the Director of Planning and Property be given delegated authority to enter the relevant agreement with Euxton Parish Council to enable a new project.

### **General Report of the meeting held on 21 March**

#### **Final Report of the Overview and Scrutiny Task Group - Recruitment and Staff Retention**

22. The Chair of the Overview and Scrutiny Committee, Councillor Aidy Riggott, thanked the members of the Task Group for their report and invited Councillor Michelle Beach to present the findings and recommendations.
23. Councillor Beach set out the aims and objectives of the inquiry and noted that no wider issues had been identified. She thanked the membership of the group for their input, and the officers who had supported or fed into the inquiry.
24. We received the report of the Overview and Scrutiny Task Group and accepted it for consideration, with a view to the Executive Cabinet's recommended response to the recommendations being reported to a future meeting.

#### **Procurement Strategy - Levelling Up Fund**

25. I presented the report of the Director of Planning and Property. Following a bid submission in June 2022, the Council was successful in securing £20m from the Government's Levelling Up fund (third round) for the regeneration of Chorley Town Centre. Full details are awaited from the government, however, the report set out the detailed procurement strategy which will support the delivery of the Levelling Up Fund projects.
26. The three locations are Bengal Street Residential Development, Civic Square Mixed-Use Development and the Health and Wellbeing Hub. We noted the challenging timescales, and the need to balance cost, quality and value for money throughout the procurement exercise.
27. We approved the procurement strategy and delegated the contract award for consultants and main contractor(s) to myself for sign off.

#### **Water Safety Policy update**

28. The Executive Member (Customer, Streetscene and Environment), Councillor Adrian Lowe, presented the report of the Director (Customer and Digital).
29. The report presented the council's updated Water Safety Policy, which included a list of water bodies on council land.
30. I noted the Overview and Scrutiny Committee had received a presentation regarding water safety the previous week and noted the importance of this issue.

31. We approved the updated Water Safety Policy.

### **Food waste collections**

32. The Executive Member (Customer, Streetscene and Environment), Councillor Adrian Lowe, presented the report of the Director (Customer and Digital).
33. The report requested approval for changes to support the introduction of new statutory food collections by 31 March 2026.
34. Funding has been confirmed by Defra for capital costs (for new vehicles and containers), and will be provided for transitional costs, resource costs and ongoing service revenue costs, subject to future spending reviews.
35. The detail of this is yet to be confirmed and the Lancashire Waste Partnership, on behalf of all district councils, will be writing to Defra to seek assurances that all reasonable capital costs will be funded in full by Government. The outcome of this will be shared with members.
36. Although a high value procurement usually requires a standard weighting of 15% for social value to be included in the evaluation, it is proposed that this be exempted due to the nature of the assets (purchase of fleet and containers). The quality criteria will incorporate an evaluation of environmental benefits. Furthermore, the framework suppliers have already demonstrated elements of social value in order to be accepted onto the frameworks.
37. Officers will evaluate the feasibility and benefits of jointly procuring containers and vehicles with South Ribble Council and potentially other district councils with the same requirements.
38. We noted the food waste containers will be lockable, the liners for the food waste will be provided by the council and that an appropriate communications plan will be carried out to ensure that residents are aware of the changes.
39. We agreed to introduce statutory weekly food waste collections to all properties across Chorley by 31 March 2026 and to proceed to procure non-vented food waste caddies and liners, specialised food waste collection vehicles with the tender evaluation criteria for food waste containers and collection vehicles, based on 80% cost and 20% quality ratio via public sector frameworks and further competition tender exercise. We agreed to delegate to the Executive Member for Resources the authority to approve the award of contracts to the winning bidders.
40. We also agreed to undertake an options modelling exercise to ensure the waste and recycling service is fully reviewed and achieves the council's environmental and fiscal priorities through improvements to collection rounds and frequencies and to present a further report for approval of capital budgets, including a decision on the operating model and any improvements to existing service delivery.

## **New Letting - Unit 13 - Market Walk**

41. The Executive Member (Resources), Councillor Peter Wilson, presented the confidential report of the Director of Planning and Property which sought Member authorisation for the grant of a new lease of Unit 13 Market Walk.
42. We approved the terms outlined in the report and granted delegated authority to the Director of Governance to complete the legal formalities in accordance with these terms.

## **Allocation of Community Infrastructure Levy (CIL) Funds and Amendments to the Infrastructure Funding Statement (IFS)**

43. The Executive Member (Planning and Development), Councillor Alistair Morwood, presented the confidential report of the Director (Planning and Property) which sought approval for projects to be added to the Infrastructure Funding Statement (IFS), CIL funds to be allocated to projects and the removal of completed projects from the IFS.
44. We agreed to approve amendment of the IFS to include the following projects and approve the allocation of CIL funds to them totalling £1,226,388.20:
  - Improvements to Astley Village local shopping centre and community centre
  - Improvements to Chorley Bus Station
  - Improvements to Chapel Street, Chorley Town Centre
  - Improvements to Euxton local shopping centres (Runshaw Lane, Talbot Row and Talbot Drive)
  - Replacement of 83 bus shelters across the borough
  - Public EV charge points on Chorley Council long stay car parks
  - Gillett Playing Field Enhancements, Weavers Brow, Heath Charnock
45. We approved the allocation of £2 million additional funds to the following project which is already on the IFS:
  - Refurbishment of the Leisure Centres
46. We also approved the removal of the following projects from the IFS as they are now completed:
  - Car park to facilitate event parking for Astley Park and Westway on Westway, Euxton.
  - Highways and infrastructure (the provision of access to and within the site) and re-location of Eaves Lane GP Surgery and Community Centre development at Tatton, Chorley.
  - Refurbish market public toilets, Chorley.
  - Wigan Lane Archery Facility – new pavilion and associated infrastructure.

## **Recommendations**

47. To note the report.

Councillor Alistair Bradley  
Executive Leader

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